

STANDING RULES OF THE INDIANA GENEALOGICAL SOCIETY, INC.

MEMBERSHIP

A. Dues and Fees

1. The membership year shall run from January 1 through December 31. New members joining will immediately receive all Indiana Genealogist issues published during the current year.
2. Dues for Individual (including organizations) Membership shall be \$30.00 (\$40.00 foreign).
3. Dues for Joint Membership shall be \$35.00 (\$45.00 foreign).
4. All classes of membership paid before 1 January 1990 shall be considered Charter Memberships.

B. Select Members

1. Fellows: The President shall appoint the committee to recommend candidates to be named Fellow of the Society. Recommendations shall be approved by the Board of Directors. Dues and fees for Fellows shall be waived.
2. Honorary Membership: Recommendation for Honorary Membership may be made to the President. Confirmation of Honorary Membership to be given by the Board of Directors.

DISTRICTS

Each district shall include all members and chapters of the Indiana Genealogical Society within that district.

Phase-in changes of districts occurred in 2000, 2001, and 2002 correlating with the annual election of District Directors.

In 2000 with elections in 2003, 2006, 2009, 2012, 2015, etc. for Central District:

EastCentral District - (8) counties of Delaware, Hancock, Henry, Madison, Randolph, Rush, Shelby, and Wayne.

Central District - (8) counties of Boone, Clinton, Hamilton, Hendricks, Johnson, Marion, Morgan, and Tipton.

WestCentral District - (8) counties of Clay, Fountain, Montgomery, Owen, Parke, Putnam, Vermillion, and Vigo.

In 2001 with elections in 2004, 2007, 2010, 2013, 2016, etc. for South and At-Large Districts:

SouthEast District - (10) counties of Dearborn, Decatur, Fayette, Franklin, Jefferson, Jennings, Ohio, Ripley, Switzerland, and Union.

SouthCentral District - (12) counties of Bartholomew, Brown, Clark, Crawford, Floyd, Harrison, Jackson, Lawrence, Monroe, Orange, Scott, and Washington.

SouthWest District - (13) counties of Daviess, Dubois, Gibson, Greene, Knox, Martin, Perry, Pike, Posey, Spencer, Sullivan, Vanderburgh, and Warrick.

At-Large District - all out of state members

In 2002 with elections in 2005, 2008, 2011, 2014, 2017, etc. for North Districts:

NorthEast District - (12) counties of Adams, Allen, Blackford, Dekalb, Grant, Huntington, Jay, Lagrange, Noble, Steuben, Wells, and Whitley.

NorthCentral - (10) counties of Carroll, Cass, Elkhart, Fulton, Howard, Kosciusko, Marshall, Miami, St. Joseph and Wabash.

NorthWest District - (11) counties of Benton, Jasper, Lake, LaPorte, Newton, Porter, Pulaski, Starke, Tippecanoe, Warren, and White.

COMMITTEES

1. Standing Committees under the direction of the President shall be:

Finance and Budget	Annual Conference
Long Range Planning	Education
Volunteers	Membership
Publicity	Publications
Speakers Bureau	Researchers' List

2. Standing Committees under the direction of the Board of Directors shall be:

Bylaws and Standing Rules	Fellows and Awards
Nomination and Election	Policy and Guidelines
Financial Examination	Legislative
Exhibit Coordinator	Grants
Society of Civil War Families of Indiana (SCWFI)	

3. A Historian shall be appointed by the President with the approval of the Board of Directors.
4. All Committee Chairmen shall maintain at the Society's mailing address a file containing a description for the procedures and guidelines for the work of that committee.
5. A short description of the function of each committee shall be maintained in the Policy and Guidelines Manual under the heading of Committees.
6. Meetings of a committee shall be called by the Chairman or at the request of any two (2) members of the committee.
7. A majority of the members of a committee shall constitute a quorum.

NOMINATION AND ELECTION

1. The Nomination and Election Committee shall notify the membership in the Fall issue of the Society's publication that written nominations will be received for all Officers and Directors to be elected in the coming year. Nominations for District Directors or any other elected office may come from any district within the Society.
2. All nominations must be accompanied by a resume of the qualifications of the nominee and written certification that the candidate has agreed to being nominated for the office indicated.
3. The Nomination and Election Committee shall make certain that all nominees are members in good standing.
4. The Nomination and Election Committee shall make certain that all who receive ballots are members in good standing.
5. All nominations must be received at the Society's mailing address by the 15th of January.
6. The Nomination and Election Committee may nominate additional candidates for any office.

7. On March 1st, a special mailing to all members in good standing shall contain a ballot listing all nominees for each office, and a map of the state showing the district boundaries effective for the election of District Directors.
8. Completed election ballots shall be returned to the Chair of the Nomination and Election Committee no later than seven (7) days prior to the start of the Annual Conference if hand delivered, or postmarked no later than ten (10) days prior to the start of the Annual Conference if mailed.
9. The Nomination and Election Committee shall appoint tellers who shall count the ballots.
10. Election results, including a vote count for each nominee, shall be reported immediately by mail to all members the Board of Directors and to all nominees. The results shall be reported to the general membership during the business meeting of the Annual Conference. A plurality shall be needed for election to any office.
11. The official record of total ballot cast and the tally for each nominee shall be filed with the Recording Secretary and shall be available for examination by any member.
12. Any request for recount of ballots must be filed with the Chairman of the Nomination and Election Committee within thirty (30) days of the close of the Annual Conference. After thirty (30) days, if no recount has been requested, or thirty (30) days after the results of the recount have been announced in the Society's publication, the ballots shall be destroyed.
13. Proposed amendments to the Bylaws and ballot shall be mailed to all members in good standing. The ballot shall be returned by the date specified on the ballot and counting procedures shall be as outlined in #9 through #12 above.

CHAPTERS

1. In order for a local genealogical society to become affiliated as a Chapter of the Indiana Genealogical Society, the following procedures must be followed:
 - a. The local society must request in writing to become a chapter, using the application form mandated by IGS.

- b. At least ten (10) local society members must be current members of the IGS and must certify with a signature on the application form. At least ten (10) local members must be IGS members at all times to maintain Chapter status.
 - c. The local society president must sign and certify the application.
 - d. If the application is approved, the IGS will send the new chapter a Chapter Recognition Certificate as proof of affiliation. This approval shall be for a period of two years, following which the IGS may extend the approval indefinitely.
2. Benefits of chapter affiliation shall be as follows:
 - a. Chapter officers shall be entitled to attend without charge a Society Management Seminar, sponsored by the IGS, and to be held within the state at least once a year.
 - b. The IGS will publish Chapter news articles in the IGS Newsletter concerning elections and Chapter events.
 - c. The IGS will furnish links from the IGS website to the Chapter homepage if one is available.
 - d. The IGS will maintain a Chapter e-mail group list and send periodic news updates to all Chapters in the group.
 - e. Upon Chapter request, the IGS will furnish a table for each Chapter at a special low rental rate at all IGS seminars and will distribute Chapter membership flyers, when available at all IGS seminars.
3. If a Chapter wishes to discontinue affiliation, it must notify the IGS in writing and IGS acceptance will be automatic.
4. If the IGS wishes to discontinue affiliation by vote of the Board of Directors, the IGS shall notify the Chapter in writing and the Chapter affiliation shall be terminated on the first of the following month. The IGS President shall send a letter to the terminated Chapter detailing the grounds for disaffiliation.
5. The IGS Board of Directors shall appoint a Chapter Manager from its membership to operate the Chapter Program. The Chapter Manager shall serve an indefinite term at the discretion of the Board. The Chapter Manager may appoint additional members to assist with the Program.

6. The Chapter Manager shall make periodic reports to the Board of Directors, but not less than twice per year.

BOARD DIRECTIVES

1. A copy of the Standing Rules shall be distributed with each copy of the Bylaws.

Revised February 2009