

INDIANA GENEALOGICAL SOCIETY BOARD MEETING

6 August 2016 – 10:00 AM EDT

Plainfield-Guilford Township Public Library, Plainfield, Indiana

Officers' Contact Information:

President – Michael Maben
1212 Barnes Drive
Bloomington, IN 47491

Vice President – Marlene Polster
1437 W. 97th Ave.
Crown Point, IN 46307

Recording Secretary – Adam Walters
0N576 Marks Place
Geneva, IL 60134

Corresponding Secretary – Ron Darrah
8126 Bittern Lane
Indianapolis, IN 46256

Treasurer – Meredith Thompson
1455 Cherry Tree Road
Avon, IN 46123

Immediate Past President – Curt Witcher
7525 Linde Lane
Fort Wayne, IN 46815

Board Members in Attendance: Michael Maben, Corasue Hatton, Marlene Polster, Donna Adams, Curt Witcher, Ron Darrah, Mike Lewman, Meredith Thompson, Randi Richardson, Adam Walters

Guests: Rachel Popma (Publications); Curt Sylvester (Honors & Awards)

Board Members Absent: Lisa Swanson Ellam, Julie Schlesselman, Lou Ann Clugh, Nichelle Hayes, Rhonda Stoffer, Sue Caldwell

* Remote attendance through GoToMeeting was not available

ORDER OF BUSINESS

Call to Order

President Michael Maben called the meeting to order at 10:20 AM.

Approval of Agenda

Curt Witcher moved to approve the agenda. Ron Darrah seconded. Motion passed.

Approval of Previous Board Meeting Minutes – May 7, 2016

Ron Darrah moved to approve the minutes. Donna Adams seconded. Motion passed.

Approval of Financial Reports

Marlene Polster moved to approve the financial reports. Curt Witcher seconded. Motion passed.

New Business

- **Confirmation of next board meeting date – 29 October 2016 at the Allen County Public Library**
 - Next five meeting dates
 1. 29 October 2016: Fort Wayne
 2. 28 January 2017: Plainfield
 3. 8 April 2017: Indianapolis (Annual Meeting)
 4. 6 May 2017: Plainfield
 5. 5 August 2017: Plainfield

- **Approval of Executive Committee actions from 7 May 2016 meeting**
 1. 30 January Board Minutes
 2. 30 January Financial Reports
 3. Additional Special Grants and Digital Support Efforts
 4. Table at Midwestern Roots in Indianapolis (July 15 – 16)
 5. Table at the FGS conference in Springfield, Illinois (August 31 – September 3)

Curt Witcher moved to approve all the Executive Committee actions from the May 7, 2016 meeting. Marlene Polster seconded. Motion passed.

- **Approval of new County Genealogists: Greta Fisher (St. Joseph County); Katrina Cooper (Rush County)**

This came as a motion and second from the Long-Range Planning Committee. Motion passed.

- **2017 Election Discussion**

The Nominations and Elections for 2017 will include the Officers and three Northern Districts Directors. Michael Maben will not stand for re-election of IGS President.

- **New IGS Historian**

President Michael Maben announced Jen Alford has agreed to be the IGS Historian. Much of the historical documentation from the last decade is electronic.

There is some older paper documentation housed in a box at the Allen County Library.

- **Other New Business**

There was a discussion of the Wabash Valley Genealogy Society leveraging the IGS “Go To Meeting” software for a webinar on September 13. It was not clear how the meeting software would be used for a webinar. Also the “Go To Meeting” software is licensed for 25 participants. It was suggested that the speaker be contacted to understand if the software could actually be used as thought, or whether there might be a better solution.

Continuing Business

- **Local Society Digital Support program**

Ron Darrah showed a poster explaining the program. Several people at the Midwestern Roots took handouts and applications and Ron is working with them. The standard scanner will accommodate an 8.5”x11” or smaller document format.

- **Membership software update**

Meredith Thompson explained issues have been encountered with leveraging the membership software. Another software solution is being explored as a possible alternative. Two primary goals of the software are to provide website security enhancements and automate many of the membership processes.

- **Webinars**

Michael Maben provided status on a previous discussion about a possible webinar this fall with Wabash County. Plans have not come together for several reasons and it is not expected to occur.

- **Hendricks County Probate Records project**

No progress to report at this time. It is expected scanning of records will proceed in the near future.

Michael Maben adjourned the meeting for lunch at 11:57 AM.

Michael reconvened the meeting at 12:45 PM.

- **2017 Conference and Annual Meeting update – 8 April 2017, Indianapolis (Indianapolis-Marion County Public Library)**

Michael Maben provided a status. The contract with the speaker is completed. The next step is to discuss and establish topics for both tracks. Second track will include Marion County and Indianapolis topics. Ron Darrah has compiled a list of potential speakers/topics. Possible on-site box lunch and parking options are also being explored.

- **Vending opportunity – Table approved for the Indiana Genealogy & Local History Fair, Indianapolis (October 22, 2016)**

Michael Maben sent in the application for a table at the Fair in Indianapolis.

Also FGS is August 31 in Springfield, IL - Curt Witcher will take IGS literature to place on table.

- **Other continuing business**

IGS Resource Acquisition Fund – On May 21, Meredith Thompson and Ron Darrah proposed IGS establish a "Resource Acquisition" line item in the budget under Website Expenses. This would allow purchase of old books, booklets, and such for turning into databases for the Members Only section of the website. If officers or other members see a possible resource in an antique store, online site, or other location, they would be able to purchase it without cost to themselves if it is for the benefit of IGS. The proposal included funding of \$500 for the rest of 2016 and then \$1000 for 2017. The Executive Committee approved the motion on May 25, 2016. The Executive Committee action from the May 25, 2016 was approved by the Board.

Library Staff Educational Scholarship – Donna Adams reported one of the recipients from the past year inquired about the \$100 gift certificate towards IGS materials for the sponsoring Library. It was determined the stock of materials has dwindled down and CD sets are incomplete. After discussion, Marlene Polster made a motion to increase the gift award to the sponsoring library and replace the existing line item with – “A \$500 cash award to the sponsoring library to be used for the acquisition of genealogy resources”. Corasue Hatton seconded. The motion passed.

Adam Walters made a motion to retroactively provide the two sponsoring libraries of the 2016 Library Staff Educational Scholarship recipients a \$500 cash award to the sponsoring library to be used for the acquisition of genealogy resources in lieu of the \$100 gift certificate for IGS materials. Curt Witcher seconded. The motion passed.

The two 2016 Library Staff Educational Scholarship recipients are Deana Juday – Mishawaka-Penn-Harris Public Library, Mishawaka, Indiana and Janice Kistler – Morgan County Public Library, Martinsville, Indiana

Reports – Filed Electronically – Additional Comments Below

Past-President - Curt Witcher plans to have the Find My Past proposal for review at the next Board Meeting.

South Central District Director – Randi Richardson discussed the Orange County newspaper digitization project. Several opportunities for grant funding were discussed to help the Library get the newspaper microfilm online.

Honors and Awards – Curt Sylvester mentioned the new Honors and Awards template is on the IGS website. Also Curt mentioned it would be useful to publicize the program to ensure local societies are aware.

Adjournment – Michael Maben adjourned the meeting at 2:16 PM.