



# Indiana Genealogical Society

## Board Meeting Minutes

August 11, 2018

10:00 a.m.

Plainfield-Guilford Township Public Library  
Plainfield, Indiana

### Call to Order

At 9:55am on Saturday, August 11, 2018, Rhonda Stoffer, IGS President, called the IGS Board Meeting to order at the Plainfield-Guilford Township Public Library in Plainfield, Indiana.

### Attendance

Attendance in person: Donna Adams, Darlene Anderson, Sue Caldwell, Lou Ann Clugh, Ron Darrah, Michael Maben, Randi Richardson, Rhonda Stoffer, and Curt Sylvester.

Attendance using GoToMeeting:

### Approval of Agenda

MOTION: Donna Adams moved and Michael Maben seconded to approve the agenda. The motion passed.

### Minutes of the Last Board Meeting

MOTION: Lou Ann Clugh moved and Ron Darrah seconded that the Minutes of the May 19, 2018 Board Meeting be approved. The motion passed.

### Financial Report

MOTION: Michael Maben moved and Darlene Anderson seconded the approval of the financial reports. The Motion passed.

### Confirmation of the Next Meeting Date

03 November 2018                      Fort Wayne

### Confirmation of Next Five Meeting Dates

26 January 2019	Plainfield
13 April 2019	Conference in Fort Wayne
04 May 2019	Plainfield
10 August 2019	Plainfield
02 November 2019	Plainfield

### Approval of Executive Committee Action

There was no Executive Committee action since the last board meeting.

### Treasurer Position

Rhonda Stoffer, President, announced that the Treasurer's position would be open and asked for names of persons who might fill this position.

RECOMMENDATION: Due to the cancellation of some IGS memberships made by PayPal, the Board recommended that the Treasurer place a statement on all reference to annual membership that they are not refundable.

### Genealogy and Local History Fair at State Library October 27

It was decided that IGS will have a booth at this fair which is free. Board members volunteered to staff the booth that day.

### **IAAGG Conference Advertisement**

Rhonda Stoffer, President, shared that IGS had been invited to place an ad in the brochure for the September 15, 2018 Conference of the Indiana African American Genealogy Group.

MOTION: Lou Ann Clugh moved and Donna Adams seconded that IGS have a half-page ad at a cost of fifty dollars. Rhonda Stoffer will place the ad.

### **German Consulate Request**

Rhonda Stoffer, President, shared that IGS had been invited to have a booth at no charge at German event on October 6, 2018 in Indianapolis. Michael Maben will represent IGS at this event if his schedule permits.

### **Other Business**

Curt Sylvester shared several concerns and it was agreed that these will be considered by the board at a future meeting. The concerns were as follows:

- Website: Since the website is our major vehicle for communicating, it was proposed that we make the website a priority. This would include funding for creating a more user-friendly website with links for all of our data bases. Also, the funding of a host server that will meet our growing demands.
- Move the lineage groups (Civil War, Territorial Guard, and Always a Hoosier) from the “About Us” Button and place under a button designated “Lineage Groups” or some term that will make these groups easier to find. To digitize the information submitted for each of these “ancestors” along with a link that will attach them to the listing. If there is a concern about information regarding living persons, the data placed on the website could be limited to the “ancestors” along with the name of submitting person and contact email.
- By-Laws should probably be reviewed, at least, every three years. The last review was in 2015. Curt Sylvester asked for volunteers to work with him on this review. Sue Caldwell volunteers. Others willing to assist should contact Curt Sylvester.
- Standing Rules should be reviewed along with the By-Laws
- Policy and Procedures Manual was last updated in 2009. It will be reviewed along with the By-Laws and the Standing Rules.
- The terms for all the officers end in 2019. It was proposed that we have a staggered schedule for officer’s terms to assist with continuity. Curt will look into possible way to get these staggered terms set-up.
- It was noted that the IGS Officers presently have two-year terms and the District Directors have three-year terms. It was discussed that we possibly need to change the By-Laws so that each position is for a three-year term.

### **Indiana Genealogy Digitization Project Update**

Ron Darrah reported that Kit #31 has been presented to the Sullivan County Historical Society. It was decided that this project will continue.

### **Hendricks County Probate Records Project**

MOTION: Lou Ann Clugh moved and Donna Adams seconded that IGS authorize Ron Darrah to purchase two 11x17 flatbed scanners, two lap-top computers, and two external hard drives at a cost not to exceed five thousand dollars. The motion passed.

Ron Darrah and Darlene Anderson will serve as the co-chairs of this digitizing project. They will set up a work day and invite IGS Board members to share in this work day.

### **Election 2019**

Rhonda Stoffer reported that a Nominating Committee needs to be appointed for the upcoming 2019 election. Persons willing to serve on this committee are asked to contact Rhonda Stoffer.

### **2019 Conference and Seminar**

Michael Maben reported that the 2019 Conference is scheduled to be held April 13, 2019 in the Allen County Public Library in Fort Wayne, Indiana. He will be working with Curt Sylvester to coordinate

the noon lunch and additional speakers that will be underwritten by the Seminar Committee of The Genealogy Center- Allen County Genealogical Society of Indiana, Inc.

### **FGS Conference August 22-25, 2018**

Rhonda Stoffer, President, encouraged everyone to participate in the FGS Conference that will be held in Fort Wayne on August 22-25, 2018. There will be a Wednesday evening event at the library celebrating all societies. Paul Singleton has created the poster for the IGS booth. During the conference, The Genealogy Center will have extended hours: 7:00am through 11:00pm on Thursday, Friday, and Saturday and 9:00am through 5:00pm on Sunday. IGS is a sponsor of the conference and will have a banner in the Grand Wayne Center. Ron Darrah will be the speaker at the IGS sponsored luncheon.

### **Open Committee Positions**

Rhonda Stoffer, President, reported that the only open committee is Elections and Nominations.

### **Officer Reports**

President:	Report was submitted.
Vice President:	Report was submitted.
Treasurer:	Report was submitted.
Recording Secretary:	Report was the minutes
Corresponding Secretary:	Report was submitted

### **Reports of District Directors**

Reports of the District Directors were filed electronically.

### **Reports of Chairs of Standing Committees**

Reports of the Standing Committees were filed electronically.

Legislative Committee: Michael Maben stated no report since legislature has not been in session.

Membership Committee We now have 719 members up from the 691 members reported at the last meeting. Meredith asked everyone when they are visiting a library to check for old versions of the IGS membership brochure and remove them. Some are being sent in that are outdated with incorrect membership amount.

### **Adjournment**

MOTION: Ron Darrah moved and Lou Ann Clugh seconded for adjournment of the meeting. The motion passed and the meeting was adjourned at 1:20pm.

Curt Sylvester  
Recording Secretary