



Indiana Genealogical Society

Board Meeting Minutes

November 3, 2018

10:00 a.m.

Allen County Public Library
Fort Wayne, Indiana

Call to Order

At 10:00am on Saturday, November 3, 2018, Rhonda Stoffer, IGS President, called the IGS Board Meeting to order at the Allen County Public Library in Fort Wayne, Indiana.

Attendance

Attendance in person: Donna Adams, Darlene Anderson, Susan Heider, Michael Maben, Allison Singleton, Rhonda Stoffer, and Curt Sylvester.

Attendance using GoToMeeting: Maggie Champion, Lou Ann Clugh, and Marlene Polster.

Guest: Curt Witcher

Approval of Agenda

MOTION: Donna Adams moved and Allison Singleton seconded to approve the agenda. The motion passed.

Minutes of the Last Board Meeting

MOTION: Darlene Anderson moved and Lou Ann Clugh seconded that the Minutes of the August 11, 2018 Board Meeting be approved. The motion passed.

Financial Report

MOTION: Donna Adams moved and Allison Singleton seconded the approval of the financial reports. The Motion passed.

2019 Budget

The proposed 2019 Budget was presented and discussed.

MOTION: Michael Maben moved and Donna Adams seconded that line item 5306 Annual Conference Expense be increased to \$3,000. Also, that line item 5310 Office Supplies, etc. be increased to \$500. The Motion passed.

MOTION: Curt Sylvester moved and Darlene Anderson seconded that line item 5315 listed as "Editorial Expense" be changed to "Contracted Positions". Also, that line item 6651 Website Editor be moved to become line item 5317. This brings all contracted positions into one location in the budget. The Motion passed.

MOTION: Michael Maben moved and Donna Adams seconded that the 2019 Budget be approved as amended. The Motion passed.

Confirmation of the Next Meeting Date

26 January 2019 Plainfield

Confirmation of Next Five Meeting Dates

13 April 2019 Conference in Fort Wayne

04 May 2019 Plainfield

10 August 2019 Plainfield

02 November 2019 Fort Wayne

25 January 2020 Plainfield

Approval of Executive Committee Action

There was no Executive Committee action since the last board meeting.

Treasurer Position

Rhonda Stoffer, President, announced that our present Treasurer, Meredith Thompson, has resigned effective December 31, 2018. She stated that a search was made for a new Treasurer. The President introduced Susan Heider who had been interviewed for the position. The President appointed Susan Heider to be the Treasurer effective immediately.

MOTION: Marlene Polster moved and Allison Singleton seconded that Susan Heider be approved as the new IGS Treasurer. The Motion passed.

North Central District Director Resignation

Rhonda Stoffer announced that she had received a letter of resignation from Paul Singleton as the North Central District Director. She stated that a search was made for a new director. The President announced that Sharon Whetstone of Warsaw had been interviewed for this position. The President appointed Susan Whetstone to be the North Central District Director effective immediately.

MOTION: Michael Maben moved and Darlene Anderson seconded that Sharon Whetstone be approved as the new North Central District Director. The Motion passed.

IGS Brochures

Rhonda Stoffer announced that the supply of the present IGS brochures was expended. After discussion it was decided that the brochure should be updated before being printed. Allison Singleton volunteered to work on the new brochure.

Publicity Chair

It was noted that there was a need for someone to become the Publicity Chair. The President appointed Allison Singleton to be the Publicity Chair.

MOTION: Donna Adams moved and Darlene Anderson seconded that Allison Singleton be approved as the new Publicity Chair. The Motion passed.

Document Availability for Board Members

It was discussed that the members of the board needed some secured site online for sharing, reviewing and commenting on issues and documents. Allison Singleton was asked to research possible sites and bring back a recommendation to the next Board Meeting.

FGS Honored IGS For The Digitization Project

President Rhonda Stoffer showed the certificate she was presented at the FGS Conference. The certificate was in recognition of the IGS Digitization Project.

Hendricks County Probate Records Project

Darlene Anderson reported that the Hendricks County Probate Records Project was in process. As the records are digitized, they are being placed on the IGS website and announced on the IGS Facebook page along with a link to the images.

2019 IGS Elections

Darlene Anderson agreed to chair the 2019 IGS Elections Committee.

2019 IGS Conference

Michael Maben stated that the 2019 IGS Conference would be held on April 13, 2019 at the Allen County Public Library in Fort Wayne. He stated that the featured speaker would be Blaine Bettinger. It was decided that a second track would be offered with presentations being made by staff of The Genealogy Center of the Allen County Public Library.

MOTION: Michael Maben moved and Lou Ann Clugh seconded that the registration fee for the 2019 IGS Conference be \$40 for IGS members, \$50 for non-IGS members, and \$50 for everyone registering at the door. The Motion passed.

Federation of Genealogical Societies

Curt Witcher shared an update the Federation of Genealogical Societies. The 2018 FGS Conference was held in Fort Wayne on August 22-25, 2018. The next FGS conference will be in Washington, D.C. on August 21-24, 2019.

Indiana State Archives

Curt Witcher announced that Governor Eric Holcomb has selected S. Chandler Lighty as the new Executive Director of the Indiana Archives and Records Administration. It was also announced that Mr. Lighty will be invited to speak with the IGS Board at our meeting on January 26, 2019.

IGS Website

It was reported that in September we reached the “10 for 92” status. This means that we have at least ten databases for each of Indiana’s ninety-two counties. We now have 2,227 premium databases and 617 free databases. There are 1,880 people on the IGS public mailing list.

Resignation of Website Manager

President Rhonda Stoffer announced that she received an email from Meredith Thompson stating that she was resigning from the position of IGS Website Manager effective June 30, 2019. A search for a new Website Manager is underway.

Review of Bylaws

The IGS Bylaws are to be reviewed every three years. Curt Sylvester presented a review of the IGS Bylaws, Standing Rules, and Policy and Procedures Manual. A review found that there was no need for any major changes. There was a discussion of verbiage and clarification. The following concerns were raised. The three documents are available for review of the IGS website. The following issues are presented for discussion at our next board meeting:

Bylaws:

Article III Membership

Section 1 states that the following classes of membership shall have the right to vote and hold office in the Society.

Then A. states: Individual membership shall be conferred on any interested individual or organization upon payment of annual dues.

ISSUE: Verbiage sounds like an organization can hold an office.

Article V Officers

Section 3: The officer shall be elected for a term of two (2) years to begin at the close of the business meeting of the Annual Conference at which installed:

ISSUE: At present, the term of all five officers expires at the same time.

Should there be a staged expiration time for the officers so that their terms end in various years to encourage continuity?

Article XII Amendment

Section 3: Standing Rules are the means of further defining the detailed operation of the Society. Changes shall be proposed at any regular meeting of the Board of Directors by any member of the Board or by petition of at least ten (10) members in good standing.

Section 4: Proposed changes to the Standing Rules shall be voted upon at the next regular meeting of the Board of Directors. Approval shall require a majority vote of those present and voting.

ISSUE: Since this is relating to the operation of the Board, is it necessary that a Standing Rule require two meetings for a change. Should this be changed to be implemented a one meeting?

Standing Rules:

DISTRICTS

Beginning with the second paragraph, there is enabling information such as: In 2000 with elections in 2018, 2021, 2024, 2027, 2030, etc. for Central District. Similar verbiage is present for each District.

ISSUE: Is this enabling information necessary or should it be removed and replaced that each District Director position is a three-year term? This would then leave a listing of the counties in each District.

POLICY AND PROCEDURES MANUAL

General Change:

ISSUE: This is a collection of job descriptions with names for some officers and chair's listed. In order to make this document more universal, it is felt that the names of the officers should be deleted. These names are recorded in other places.

PAID POSITIONS

ISSUE: The last section is titled "Paid Positions". It is felt that this should be changed to "Contracted Positions."

Adjournment

MOTION: Allison Singleton moved and Donna Adams seconded for adjournment of the meeting. The motion passed and the meeting was adjourned at 3:05 pm.

Curt Sylvester

ADDENDUM

On Monday, 5 November 2018, Michael Maben informed the members of the board that he had talked with Blaine Bettinger. After discussion, Michael stated that the following are the proposed topics for the four lectures on April 13, 2019:

1. Th Danger of Distant Matches
2. Using Autosomal DNA for 18th and 19th Century Mysteries.
3. Are You Doing Everything to Identify Your DNA Matches?
4. Planning and Mapping Your DNA