



Indiana Genealogical Society

Board Meeting Minutes

January 23, 2021

10:00 a.m.

Zoom Online Meeting

CALL TO ORDER

At 10:00 a.m. on Saturday, January 23, 2021, Rhonda Stoffer, IGS President, called the IGS Board Meeting to order using Zoom. This meeting was held online due to state restrictions regarding the COVID-19.

ATTENDANCE

Attendance online: Donna Adams, Diana Brumfield, Sue Caldwell, Lou Ann Clugh, Ron Darrah, Kaye Ford, Susan Heider, Michael Maben, Penny Mathiesen, Janet Mobley, Marlene Polster, Allison Singleton, Rhonda Stoffer, Curt Sylvester, and Sharon Whetstone.

APPROVAL OF AGENDA

MOTION: Penny Mathiesen moved and Marlene Polster seconded to approve the agenda. The motion passed.

APPROVAL OF MINUTES OF LAST BOARD MEETING

MOTION: Sue Caldwell moved and Lou Ann Clugh seconded that the Minutes of the October 24, 2020 Board Meeting be approved. The motion passed.

APPROVAL OF FINANCIAL REPORT

MOTION: Lu Ann Clugh moved and Michael Maben seconded the approval of the financial reports to be filed for audit. The motion passed.

CONFIRMATION OF NEXT MEETING DATE

01 May 2021 Zoom

CONFIRMATION OF FUTURE MEETING DATES

10 April 2021	Conference via Zoom
07 August 2021	Plainfield
30 October 2021	Fort Wayne
30 January 2022	Plainfield
30 April 2022	Plainfield
06 August 2022	Plainfield

APPROVAL OF EXECUTIVE COMMITTEE ACTION

The following action of the Executive Committee was approved by consent. The action was:

Approved contracting with Megan Stoffer as temporary Indiana News editor with a stipend of \$100 per issue. Approved 4-0 (1 abstain)

DONATION BUTTON

President Rhonda Stoffer announced that a “donation” button has been added to the IGS website. It was suggested that a “donation” and “memorial gift” line be added to the PDF membership form that is on the IGS website. Also, it was suggested that a reminder could be placed in the IGS newsletter that people could select IGS as their “Amazon Smile” recipient.

SOUTH CENTRAL DISTRICT DIRECTOR

President Rhonda Stoffer announced that the new Director for the South Central District is Penny Mathiesen and welcomed her to the Board.

SOUTHEAST DISTRICT DIRECTOR

President Rhonda Stoffer announced that Sheila Kell has resigned as the Southeast District Director. It is hoped that we will have a new director named soon.

SCANNER RELOCATION

Ron Darrah announced that the Jeffersonville Library has completed their scanning project and that the scanner and laptop are now available for reassignment. Sharon Whetstone stated that Kosciusko County Historical Society was beginning a new project and might be interested in the scanner and laptop. She will check back with Ron.

HISTORICAL FILES

Ron Darrah asked how long paper records needed to be saved once they have been digitized.

MOTION: Kaye Ford moved and Diana Brumfield seconded that after documents have been digitized, the paper records may be deposited into the IGS Box at the Allen County Public Library. Paper documents related to financial issues, such as awards, grants, and scholarships, should be kept for three years for tax purposes. The motion passed.

FAMILY SEARCH PROJECT

President Rhonda Stoffer is waiting for an update report and will pass it along to the Board when she receives it.

HENDRICKS COUNTY PROBATE RECORDS PROJECT

President Rhonda Stoffer shared that there has been no response from the Hendricks County Clerk.

CLOUD STORAGE

President Rhonda Stoffer reported that Heather Henderson has volunteered to download our files from Amazon storage to hard drives. These will need to be reassigned to some other cloud storage.

UPCOMING ELECTION

President Rhonda Stoffer reported that the upcoming election will affect central districts, and the positions of Treasurer, Corresponding Secretary, and Recording Secretary. The officers have agreed to stay in position so that at this time the slate has been filled. Rhonda also stated that she will not be continuing as president so that the president's position will be open for the next election.

2021 ANNUAL CONFERENCE

Michael Maben reported the following regarding the 2021 Annual Conference:

1. Curt Witcher is working on speakers for the second track
2. There will be no charge for the 2021 Annual Conference. The costs are being underwritten by Vivid-Pix
3. Vivid-Pix will make a presentation about their new products
4. The IGS Business meeting will be designated for one hour

It was suggested that during the breaks, that there be IGS presentations regarding:

1. Encouraging attendees to become members of IGS
2. Encourage attendees to make donations to IGS
3. Provide a "tour" of the IGS website and what is behind the members-only wall

AWARDS AND HONORS

Curt Sylvester reported that there were three nominations this year. The nominations had been emailed to the members of the Board for review.

MOTION: Curt Sylvester moved and Donna Adams seconded that there be no awards presented in any category of Awards and Honors for 2021. The motion passed.

GRANTS

Sue Caldwell reported that for grants that some categories had no requests and some requests did not qualify. The following actions were taken:

MOTION: Sue Caldwell moved and Penny Mathiesen seconded that a \$1,000 grant be given for Resource Development to the Kosciusko County Historical Society for their project in creating a substitute for the 1890 census. The motion passed.

MOTION: Sue Caldwell moved and Lou Ann Clugh seconded that a \$1,000 grant be given for three Cemetery Preservation projects. The motion passed. The projects are as follows:

- Preservation Alliance, Inc. for repair/replacement of the iron fence around the Pigeon Roost Historic Site in Scott County.
- Whitley County Genealogical Society for repair of gravestones at the Concord Cemetery. This is a part of a continuing project.
- Noble County Genealogical Society for restoration of gravestones in the Casperville Cemetery. This will be used for matching funds in a continuing project.

LIBRARY STAFF EDUCATION SCHOLARSHIP

By vote at a the October 24, 2020 Board meeting, no Library Staff Educational Scholarships will be granted in 2021.

DATA BASE AWARDS

No Data Base Awards will be granted in 2021.

ELAINE SPIRES SMITH FAMILY HISTORY WRITING AWARD

MOTION: Marlene Polster moved and Kay Ford seconded that the 2021 Elaine Spires Smith Family History Writing Award of \$500 be awarded to Janet Long for her article "A.T. Dooley – One Who Came Back" that was published in the December edition of the IGS Newsletter. The motion passed.

INDIANA COUNTY GENEALOGISTS

Marlene Polster reported that she is in contact with the ICGs and shares their reports with the Board. At the present time we have 52 counties with a designated genealogist. Seeking volunteers for the other forty counties.

OURROOTS PROJECT

President Rhonda Stoffer reported that the OurRoots project is continuing.

WEBSITE

President Stoffer reported that work continues to update the website. It has been suggested that email addresses for IGS officers and Directors not be placed on the website, but rather a designated contact button. The updating of the website is an ongoing project.

PUBLICATIONS

Kaye Ford reported that she had chaired a committee appointed by President Rhonda Stoffer to review and create updated information for the IGS Standing Rules. The committee's recommendations had been emailed to all Board members for review.

MOTION: Lou Ann Clugh moved and Janet Mobley seconded the committee's recommendations for the Publication Committee, and job descriptions for the Editor of the Quarterly, Editor of the Newsletter, Editor of the E-newsletter, and the Webmaster be accepted as presented and added to the Standing Rules. The motion passed.

It was noted that a job description is still needed for the Social Media position.

President Rhonda Stoffer stated that we now need a chair for the Publications Committee. Kaye Ford volunteered to be considered for this position. She and President Stoffer will discuss this position.

PAYMENTS TO CONTRACTORS

Treasurer, Susan Heider, stated there had been a problem with checks to contracted workers being lost in the mail. After discussion, it was decided that payment to the contractors would be negotiated by the Treasurer with each contractor.

RIGHT OF IGS TO NOT BESTOW AWARDS, GRANTS, AND SCHOLARSHIPS

MOTION: Marlene Polster moved and Ron Darrah seconded that the phrase “The Indiana Genealogical Society reserves the right to not bestow an award, grant, or scholarship in a particular year” be added to information in Standing Rules and on the website regarding awards, grants and scholarships. The motion passed.

APPOINTMENTS TO IGS POSITIONS

MOTION: Marlene Polster moved and Ron Darrah seconded that for all appointed positions, the phrase “This is an annual appointment with annual reviews” be placed after the word “Tenure” in the Standing Rules. The motion passed.

REVISION OF THE GENEALOGY GRANT SECTION OF THE STANDING RULES

Sue Caldwell presented the Grant Committee’s proposed revisions for the Grant Program and the job description for the Grants chairperson. These proposed revisions had been emailed to the Board members for review. It was suggested that the earlier approved statement about keeping records for three years for tax purposes be added to the chair’s duties.

MOTION: Lou Ann Clugh moved and Marlene Polster seconded that the proposed revisions be accepted as presented with the one addition and added to the Standing Rules. The motion passed.

REVISION OF THE CHAPTERS SECTION OF THE STANDING RULES

Sue Caldwell presented the Chapter Committee’s proposed revisions for the Chapter Section of the Standing Rules. These proposed revisions had been emailed to the Board members for review. After discussion, three motions were passed related to this issue.

MOTION: Lou Ann Clugh moved and Sue Caldwell seconded that all IGS Chapters be discontinued effective immediately. The position of Chapter Chairperson be deleted from the Standing Rules. The motion passed.

MOTION: Sue Caldwell moved and Lou Ann Clugh seconded that the “Chapter Resource Grant” be eliminated effective immediately. The motion passed.

MOTION: Sue Caldwell moved and Kay Ford seconded that a new “Resource Development Grant” be created with the following description “This grant is available to an organization with the 501.c.3 status to update or develop resources for genealogical research.” The motion passed.

REVISION OF STAFF EDUCATIONAL SCHOLARSHIP IN THE STANDING RULES

Donna Adams presented the Staff Education Scholarship Committee’s proposed revisions for the Staff Educational Scholarship section of the Standing Rules. These proposed revisions had been emailed to the Board members for review.

MOTION: Donna Adams moved and Penny Mathiesen seconded that the proposed revisions be accepted as presented with the addition of the statement about keeping records for three years and added to the Standing Rules. The motion passed.

SOCIETY OF CIVIL WAR FAMILIES

Ron Darrah presented the names of the 2021 inductees into the Society of Civil War Families:

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| M142 | Charlotte J. Steenerson
(supplemental application) | Ancestor C161, William D. Long, of Clay County
Ancestor C162, John Scott, of Monroe County |
| M146 | Diane K. Schweitzer | Ancestor C163, Sylvester Coslet, of Porter County
Ancestor C164, William Coslet, of Porter County |
| M147 | Mary E. Daly | Ancestor C165, George Becker, of Dearborn County |

TERRITORIAL GUARD

Ron Darrah presented the name of the 2021 inductee into the Territorial Guard:

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| TG28 | Susan T. Hedges | Ancestor TR48, William Welton, of Knox County |
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ADJOURNMENT

At 2:20 p.m., Ron Darrah moved and Lou Ann Clugh seconded that the meeting be adjourned. The motion passed.

Curt Sylvester
IGS Secretary